

MINEOLA CITY COUNCIL MINUTES
REGULAR MEETING – MINEOLA CITY HALL
Monday, September 16, 2024

Call to order and confirmation of quorum.

P	Jayne Lankford, Mayor	P	Mitchell Tuck
P	Terry Eaton, Mayor Pro Tem	P	Polly Jones
P	Jimmy Alexander	P	Jack Newman
P	Cassandra Sampson	P	Mercy Rushing, City Manager
P	Cindy Karch, City Secretary	A	Blake Armstrong, City Attorney

Staff Present: Charles Bittner, Lisa Morrison, Kyle McCoy, David Madsen, Justin Clower, and Doris Newman.

Citizens Present: Phil Majors with the Wood County Monitor; David Householder, and Steven Bathelder.

Invocation and Pledge of Allegiance: Invocation led by Councilmember Tuck and pledges led by Mayor Lankford.

Citizen Comment: None

Presentations and Proclamations: None

Consent Agenda

1. Consider approval of minutes of the Regular Council Meeting on August 26, 2024, and the Special Council meetings on August 29th and September 9th, 2024.
2. Consider approval of Financial Reports for the month of August 2024.
3. Consider approval of the Monthly Department Head Reports for the month of August 2024. (Building Inspections, Code Enforcement, Fire, Police, Main Street, Marketing, Municipal Court, Street, Water, Wastewater)
4. Consider approval of a Street Closure Request from the Mineola Chamber of Commerce for the annual Trunk-or-Treat Event on October 31, 2024.
5. Consider approval of a Street Closure Request from the First Baptist Church for the annual Trunk-or-Treat Event on October 31, 2023.
6. Consider approval of a Street Closure Request from the Mineola Chamber of Commerce for Savor on the Bricks on October 28, 2024.
7. Consider board member reappointments:
 - a. Landmark Commission: Cheryl Wood & Steve Brooke, each for a three-year term.
 - b. Museum Board: Elaine Tuck, Ellen Brooke, Christine Creswell, Janice Wisner and Audrey Turman each for a two-year term.
 - c. Main Street: Eric Carrington, Misty Hooks, Chris Williams and Steve Brook each for a two-year term.
 - d. Mineola Economic Development Corporation: Jason Ray, Bob Smith, Gordon Tiner and Joe Williams each for a two-year term.
 - e. Parks & Open Spaces: Pat Hamlett for a two-year term.
 - f. Marketing & Tourism Board: Lisa Bright, Sue Jones and Lupita Wisner each for a two-year term.

Councilmember Sampson made the motion to approve the consent agenda. The motion was seconded by Councilmember Eaton with Councilmember Tuck abstaining on 7 b, the motion was carried by majority vote.

Discussion on Action Items, Public Hearings, Presentations, and Announcements.

8. Specific Use Permit

- a. Hold a public hearing on an ORDINANCE for a Specific Use Permit to allow a manufactured home on Lots 9, 13, Block 284, Mineola Townsites.**

Mayor Lankford opened the public hearing for an ordinance for a specific use permit to allow a manufactured home on Lots 9, 13, Block 284, Mineola Townsites. At 5:35 pm and with no public comment the public hearing closed at 5:37 pm.

- b. Discuss and consider action on an ORDINANCE for a Specific Use Permit to allow a manufactured home on Lots 9, 13, Block 284, Mineola Townsites.**

Councilmember Tuck made the motion to approve an ordinance for a specific use permit to allow a manufactured home on Lots 9, 13, Block 284 Mineola Townsites. The motion was seconded by Councilmember Newman and the motion was carried by unanimous vote.

- 9. Consider all matters incident and related to requesting financial assistance from the Texas Water Development Board, including the adoption of a resolution authorizing the filing of an application for assistance and making certain findings in connection therewith.**

Councilmember Newman made the motion to approve requesting financial assistance from the Texas Water Development Board, including the adoption of a resolution authorizing the filing of an application for assistance and making certain findings in connection therewith. The motion was seconded by Councilmember Jones and the motion was carried by unanimous vote.

- 10. Consider approval to appoint David Householder to the Parks and Open Spaces Advisory Board for a two-year term.**

Councilmember Eaton made the motion to approve David Householder to the Parks and Open Spaces Advisory Board for a two-year term. The motion was seconded by Councilmember Newman and the motion was carried by unanimous vote.

- 11. Discuss and consider action on an Interlocal Agreement with East Texas Council of Governments (ETCOG) for 911 Database maintenance for FY 2024-2025 in the amount of \$3,089.80.**

Councilmember Sampson made the motion to approve the interlocal agreement with East Texas Council of Governments (ETCOG) for 911 Database maintenance for FY 2024-2025 in the amount of \$3,089.80. The motion was seconded by Councilmember Jones and the motion was carried by unanimous vote.

- 12. Discuss and consider action to approve the updated Mineola Police Department Manual of Policies and Procedures.**

Councilmember Newman made the motion to approve the updated Mineola Police Department Manual of Policies and Procedures. The motion was seconded by Councilmember Eaton and the motion was carried by unanimous vote.

- 13. Discuss and consider action on award of bid to 7-H Construction Company in the amount of \$1,056,070.10 for the American Rescue Plan Act Wastewater Treatment Plant Septic Receiving Station.**

Councilmember Sampson made the motion to approve to award 7-H Construction Company in the amount of \$1,056,070.10 for the American Rescue Plan Act Wastewater Treatment Plant Septic Receiving Station. The motion was seconded by Councilmember Jones and the motion was carried by unanimous vote.

14. Hold a public hearing to receive comments on the 2024 Tax Rate.

Mayor Lankford opened the public hearing at 5:51 pm to receive comments on the 2024 Tax Rate and with no public comments Mayor Lankford closed the hearing at 5:52 pm.

15. Discuss and consider action on an ordinance approving the proposed budget for fiscal year beginning October 1, 2024, and ending September 30, 2025.

Councilmember Eaton made the motion to approve an ordinance approving the proposed budget for fiscal year beginning October 1, 2024, and ending September 30, 2024. The motion was seconded by Councilmember Newman and the motion was carried by unanimous vote.

16. Discuss and consider ratifying the tax rate for fiscal year beginning October 1, 2024, and ending September 30, 2025.

Councilmember Alexander move to ratify the property tax increase reflected in the FY 2024-2025 Budget. The motion was seconded by Councilmember Tuck with Councilmembers Eaton, Alexander, Sampson, Tuck, Jones, and Newman in favor of the motion carried by unanimous vote.

17. Discuss and consider action on an ordinance levying the tax rate for fiscal year beginning October 1, 2024, and ending September 30, 2025.

Councilmember Eaton made the motion to approve an ordinance levying the tax rate for fiscal year beginning October 1, 2024, and ending September 30, 2025. The motion was seconded by Councilmember Alexander and the motion was carried by unanimous vote.

18. Discuss and consider action on an ordinance amending Section 44, Water, Sewer and Master Meter Rates.

Councilmember Eaton made the motion to approve an ordinance amending Section 44, Water, Sewer and Master Meter Rates. The motion was seconded by Councilmember Tuck and the motion was carried by unanimous vote.

19. Public Works Director updates on Street, Water and Wastewater projects.

Public works director, Kyle McCoy updated the council on street, water, and wastewater projects including 29 water leaks in the past month.

20. City Manager Briefing and Announcements:

City Manager, Mercy Rushing, briefed the council on upcoming events including and special dates: Council needs to turn in their Meredith requests in; Ward 3 Clean up; Big Boy train coming through town, read thank you note from Blake Armstrong for the donation to the Athens Arboretum in memory of his father; and thanked James Pogue for keeping the 1888 bathroom clean which was mentioned on a Facebook comment on the cleanliness of the bathrooms.

There being no further action to consider, the meeting was adjourned.

Jayne Lankford, Mayor

ATTEST:

Cindy Karch, City Secretary